



**PLAN B (AUTUMN TERM) - RISK ASSESSMENT**

1. <b>Assessment No:</b>	<b>StJCPS/COV19 - 4</b> (Issue 4.1 Omicron)		
2. <b>Activity/Process:</b>	<b>CONTAINMENT</b>		
<b>Assessment Date:</b>	<b>Dec 2021 (amended)</b>		
<b>Assessor:</b>	<b>Brian Birkin-Hewitt (Tech IOSH) School H&amp;SA</b>		
<b>Next Review Due:</b>	As and when required by authority directive		
3. <b>Number of Persons at Risk:</b>		<b>Employees</b>	<b>Others</b>
	1	<input type="checkbox"/>	<input type="checkbox"/>
	2-5	<input type="checkbox"/>	<input type="checkbox"/>
	6-10	<input type="checkbox"/>	<input type="checkbox"/>
	10 Plus	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<p><b>4. Hazards:</b></p> <p>a) Staff member becomes unwell during the school day with <b>any Coronavirus</b> symptoms<sup>1</sup></p> <p>b) Child becomes unwell during the school day with suspected <b>Coronavirus</b> symptoms<sup>2 and 3</sup></p> <p>c) School advised that a child's family member has become unwell with suspected Covid-19 symptoms (child in school at the time)</p> <p>1. a. Covid 19 - A new continuous cough, high temperature, sore throat, headache, onset of respiratory difficulty, loss of smell and/or taste (anosmia)</p> <p>b. Omicron - Extreme Tiredness, mild muscle aches, scratchy throat, a dry cough (smell and taste senses are not affected)</p> <p>2. The first 5 symptoms of Covid-19 documented under 1a. above are relatively easy to recognize in both children and adults. The loss of senses however will only be realised by the affected person and consequently young children cannot be expected to offer this information</p> <p>3. Children of families with a BAME origin may also display additional symptoms that are similar to toxic-shock: (a sunburn like rash, reddened eyes, nausea and vomiting, diarrhoea, dizziness, fainting, and acute tiredness) as well as abdominal pains and/or gastrointestinal problems</p>			
<p><b>5. Proposed procedures/controls:</b></p> <ul style="list-style-type: none"> <li>Maintain two Isolation Zones, an Isolation Room inside the school, and an outdoor Isolation Area</li> <li>Equip both Isolation Zones with 'Standard' PPE and sanitization materials</li> <li>Remove all non-essential items and/or furniture from the Isolation Zones</li> <li>If an Isolation Zone is activated a specific toilet will be assigned for Isolationist use only             <ul style="list-style-type: none"> <li>An activated Isolation Zone must not be used again for a period of 72 hours after being vacated</li> <li>The Isolation Zone must undergo a 'Deep Clean' before being declared as available</li> <li>An activated Isolation Zone toilet must not be used again for a period of 72 hours after the Isolation Zone has been vacated</li> </ul> </li> </ul>			

- The Isolation Zone toilet is to undergo a 'Deep Clean' before being declared as available
- All used PPE is to be 'double-bagged' and held in a safe area for 72 hours before disposal
- Appoint a First Aid qualified staff member to assist where necessary
- Advise NHSTAT if a case of Covid-19 infection is suspected in a Staff Member
- Advise staff members who have been in a 'Close Contact' to refer to PHW for further instructions
- Arrange for the urgent collection of a child who is symptomatic; and advise the collecting parent of the revised responsibilities for contacting NHSTAT

a) The symptomatic staff member is to:

- immediately advise other staff and recover to an Isolation Zone with any personal belongings
- perform a rigorous sanitization protocol, and don the full 'standard' PPE
- arrange transport to home (if necessary, an 'approved' taxi service or even an Ambulance may be needed)
- conduct an LFD home test, and if subsequently necessary
- arrange a PCR test asap (and remain in Self-isolation until the PCR result is known)
- follow NHSTAT guidance according to the PCR test result **and their vaccination status**

b) The First Aider (a supervising adult) is to be alerted and called to assist; the First Aider is to don full 'standard' PPE (see below) before attending to the child

The child is to be taken to an Isolation Zone; personal items are to be 'bagged-up' and stay with the child

The child is to carry out a sanitization protocol and don the full 'standard' PPE (a Face Visor is not essential); the First Aider may have to assist in both actions

The school is to notify the child's parents immediately<sup>1</sup> and advise that the child needs to be taken home without delay and undergo a PCR test asap.

The collection point will be at the schools' main entrance gate

1. In the event of BAME child, urgent medical intervention may be needed; if the parent is not readily available to collect the child quickly, consider calling for an Ambulance

c) **Primary school children who are advised by NHSTAT that they have been identified as a Close Contact with a Covid-19 case do not need to be isolated**

**Primary school children who are advised by NHSTAT that they have been identified as a Close Contact with a Covid-Omicron case must immediately self-isolate**

**In both cases they will be required to take a PCR test asap (arranged by the parent); they should then remain at home until the result of the PCR test is known. The parent should be asked to provide the test result as soon as it known**

#### General Notes:

- In all cases, parents are to be advised if any occurrence significantly affects the schools' normal daily business (e.g. closure of a class or an extra-curricular club due to unavailable/isolating staff)
- In the cases of a) and b) the affected classroom is to undergo a 'Deep Clean' before further use
- All soft material PPE used during the occurrence is to be 'double-bagged' and left in a safe area for 72 hours before eventual disposal. Hardware PPE, (e.g. Eye Protection/Face Visors etc.) may be retained, left idle for 72 hours and then subjected to a Deep Clean procedure
- The First Aider should perform a sanitization protocol before and after removing the PPE
- The NHSTAT is to be advised of the instance and for children, the 'Tracing Journey' (as promulgated by DfE and PHE, and attached below) is to be followed

Specific Note (iaw WCC (LA) directives - Aug 2021):

If 5 individuals from within the school or 10% of the schools' total complement are confirmed by NHSTAT as positive Covid-19 cases, within a 10-day period, **DfE** is to be advised on **0800-046-8687 Option 1**. In this instance DfE/PHW may declare an Outbreak and stricter control measures may be re-introduced to facilitate containment

**6. The Residual Risk(s) Remaining:**

(After implementation of proposed procedures)

**Risk Rating:**

Likelihood x Severity = Rating/Action

- School advised of a Positive Covid-19 instance overnight, child, or staff member

3 x 2 = 6 Adopt PHE procedures

**7. Additional procedures suggested/required:**

(Reduce residual risks if practicable to a Risk Rating of 4 or below)

- Parents are to be advised that a child is not to attend school if:
  - The child or any member of the home family develops, or is showing even mild signs of, **Coronavirus symptoms, (see S4 above)**
  - Received a positive test result (LFD or PCR)**
  - Required to quarantine for other reasons**
  - Identified as a Close Contact of an Omicron case (this includes suspected cases)**

Note: The child may and should continue to attend school if they live with a household member who has Covid-19, or they are a Close Contact of someone with Covid-19...providing that that person does not have the Omicron variant

- PPE in each 'PPE EMERGENCY' box, including those in the Isolation Zones (for patient use) includes:
  - Eye Protection/Face Visor
  - Oro-Nasal Face Mask
  - Apron/Poncho
  - Gloves

**8. Headteacher Approval:**

Date Implemented: 13 Dec 2021

Procedures Effective: Yes/No

Comments:

**Signed and Appointment:**

(Headteacher St Joseph's Primary School)

**Name:** Mrs Susan Woods**Next Review Date:** As determined by an Authority directive that requires changes to the implemented procedures**9. Chair of Governors Awareness:**

Date: 13 Dec 2021

Procedures Effective: Yes/No

Comments:

**Signed and Appointment:**

(Chair of Governors St Joseph's Primary School)

**Name:** Mr Gregory Fauvarque**RISK RATING****RATING ACTION BANDS****LIKELIHOOD****SEVERITY OF HARM****RATING BANDS****ACTION REQUIRED**

1. Most unlikely

1. Minimal

1 Minimal Risk

Maintain Procedures

2. Unlikely

2. Requires isolation

2 - 4 Low Risk

Monitor Procedures

3. Likely

3. Requires quarantine

6 - 9 High Risk

Improve Procedures



Public Health  
England



# Putting on personal protective equipment (PPE) for non-aerosol generating procedures (AGPs)\*

Please see donning and doffing video to support this guidance: [https://youtu.be/-GncQ\\_ed-9w](https://youtu.be/-GncQ_ed-9w)

## Pre-donning instructions:

- Ensure healthcare worker hydrated
- Tie hair back
- Remove jewellery
- Check PPE in the correct size is available

- 1** Perform hand hygiene before putting on PPE.



- 2** Put on apron and tie at waist.



- 3** Put on facemask – position upper straps on the crown of your head, lower strap at nape of neck.



- 4** With both hands, mould the metal strap over the bridge of your nose.



- 5** Don eye protection if required.



- 6** Put on gloves.





# Taking off personal protective equipment (PPE) for non-aerosol generating procedures (AGPs)\*

Please see donning and doffing video to support this guidance: [https://youtu.be/-GncQ\\_ed-9w](https://youtu.be/-GncQ_ed-9w)

PPE should be removed in an order that minimises the risk of self-contamination

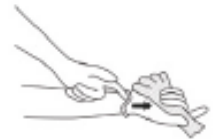
Gloves, aprons (and eye protection if used) should be taken off in the patient's room or cohort area

**1** Remove gloves. Grasp the outside of glove with the opposite gloved hand; peel off.  
Hold the removed glove in the remaining gloved hand.



Slide the fingers of the un-gloved hand under the remaining glove at the wrist.

Peel the remaining glove off over the first glove and discard.



**2** Clean hands.



**3** Apron.  
Unfasten or break apron ties at the neck and let the apron fold down on itself.



Break ties at waist and fold apron in on itself – do not touch the outside – **this will be contaminated.** Discard.



**4** Remove eye protection if worn.

Use both hands to handle the straps by pulling away from face and discard.



**5** Clean hands.



**6** Remove facemask once your clinical work is completed.



Untie or break bottom ties, followed by top ties or elastic, and remove by handling the ties only. Lean forward slightly. Discard. **DO NOT** reuse once removed.

**7** Clean hands with soap and water.





Notes:

1. Teachers have a NHSTAT priority
2. Schools will be supplied with Polymerase Chain Reaction (PCR) Home Test Kits to be given to staff or parents of children who are being sent home with suspected C19 symptoms and have difficulties in accessing tests elsewhere
3. Children who are deemed as CEV should attend school as normal unless advised otherwise by a medical authority
4. If the school incurs 5 positive cases of C19 infection, or 10% of the school complement within a 10-day period, PHE/HPT may declare an 'Outbreak'
  - In this instance PHE/HPT will advise the measures to be applied and NHSTAT will alert those who are deemed as 'Close Contacts' and are required to Self-Isolate or take a PCR test asap
  - The closure of the school will only be implemented in extremis and only if directed by the HPT

Abbreviations used:

- CC - Close Contact
- CEV - Clinically Extremely Vulnerable
- HPT - Health Protection Team
- NHSTAT - NHS Test and Trace
- PHE - Public Health England (devolved to regional agencies)
- C19 - Coronavirus (Covid 19) infection

Definition of 'Close Contact':

- Anyone who lives in the same household as someone with Covid-19 symptoms or who has tested positive for Covid-19
- Anyone who has had any of the following types of contact with someone who has tested positive for Covid-19 with a PCR or LFD test:
  - face-to-face contact, being coughed on, or a face-to-face conversation within 1 metre
  - been within 1m for 1 minute or longer without face-to-face contact
  - been within 2m of someone for more than 15 minutes (either as a one instance or total in the one day)
  - travelled in the same vehicle or aircraft
  - any sexual contact