

PFA Meeting Minutes

Date: 27/04/2021 **Venue:** St Joseph's Catholic Primary School

Chair: Candice Devenish **Minutes:** Kylie Barker/Candice Devenish

Present: Ludwig Frick, Kylie Barker, Jo Fraser, Candice Devenish

Apologies: Charlie Taylor, Molly Carvey

Welcome

Candice welcomed all to the meeting and ran through the agenda

1. Minutes of last meeting & matters arising
2. CoOp DT Kitchen
3. Summer fete
4. Parent Pay donations
5. Rag to Riches
6. Pray Garden
7. Class Budget
8. AOB

1. Minutes from last meeting & matters arising

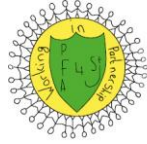
	Action	By whom
Molly and Charlie needing to handover Secretary folders and admin – Need to check on gambling licence	Molly and Charlie to meet.	Molly/Charlie
Playground equipment - £500 was agreed last meeting. Anita to put forward a payment request Mel Weeks to confirm the order.	Anita Mel Weeks	Candice to follow up
Contact Andy to see if we could host a virtual gin tasting in June – sell kits for up to 6 people.		Candice

2. CoOp DT Kitchen Grant

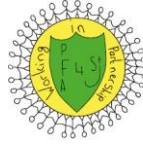
Applications open on the 4 th of May. Discussed setting up a DT kitchen and would meet with Anita, Becky Just, Theresa Adams and Jo Fraser to build a frame work for the CoOp grant application.	Candice to arrange meeting and look into CoOp grant T&C's	Candice
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3. Summer Fete 2021

With government restrictions to only lift on the 21 st of June and Braeside 14 th – 16 th July) and Kilvrough Manor		
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<p>Collection date 19th May Collect 2nd hand /preloved clothes and shoes Drop off on the 18th at normal drop off point. Church yard – in car and will bring around to school gate to be stored under cover. And collected on the 19th. Post on Classlist/ newsletter/ Facebook</p>	<p>Send out comms</p>	<p>Candice</p>																																																
<p>6. Pray Garden</p>																																																		
<p>£250 from carnival grant Payment has been made to school. Need to check that Carnival has paid PFA</p>	<p>Candice to phone Ludvig to check internet banking options</p>	<p>Candice Ludvig</p>																																																
<p>7. Class budget/resources</p>																																																		
<p>Anita has requested the £500 for class resources. This is a standing commitment for £100 per class. Payment request to be raised within 6 months of the request – if this is not done within 6 months of the request being voted in/approved by pfa committee then a new request must be made and voted on.</p>	<p>Anita to raise payment request Candice to discuss with Anita</p>	<p>Candice</p>																																																
<p>8. AOB</p>																																																		
<p>Ludvig to go into bank to complete the signatory change and see what options we have to view statements online. Year six production Sell popcorn and juice cartons / ice lollies Add £1 to the ticket sale for a raffle <ul style="list-style-type: none"> - Prosecco - Chocolates <p>Quick summary of income so far:</p> <table border="1" data-bbox="204 1458 895 2036"> <thead> <tr> <th colspan="3">2020- 2021</th> </tr> </thead> <tbody> <tr><td>The Big PFA raffle</td><td>£</td><td>78.00</td></tr> <tr><td>Partylite</td><td>£</td><td>50.70</td></tr> <tr><td>easyfundraiser</td><td>£</td><td>267.55</td></tr> <tr><td>AmazonSmiles Q1</td><td>£</td><td>10.68</td></tr> <tr><td>AmazonSmiles Q2</td><td>£</td><td>47.85</td></tr> <tr><td>Cauliflower Cards</td><td>£</td><td>150.50</td></tr> <tr><td>Odd Sock Day</td><td>£</td><td>92.86</td></tr> <tr><td>Pumpkin Carving</td><td>£</td><td>40.00</td></tr> <tr><td>Malmesbury carnival grant</td><td>£</td><td>250.00</td></tr> <tr><td>Area Board grant</td><td>£</td><td>750.00</td></tr> <tr><td>Friendship bracelets</td><td>£</td><td>130.00</td></tr> <tr><td>Mothersday</td><td>£</td><td>20.00 Approx</td></tr> <tr><td>Penny challenge</td><td></td><td>TBC</td></tr> <tr><td>Pizza Pop ups</td><td></td><td>TBC</td></tr> <tr><td></td><td>£</td><td>1,888.14</td></tr> </tbody> </table> </p>	2020- 2021			The Big PFA raffle	£	78.00	Partylite	£	50.70	easyfundraiser	£	267.55	AmazonSmiles Q1	£	10.68	AmazonSmiles Q2	£	47.85	Cauliflower Cards	£	150.50	Odd Sock Day	£	92.86	Pumpkin Carving	£	40.00	Malmesbury carnival grant	£	250.00	Area Board grant	£	750.00	Friendship bracelets	£	130.00	Mothersday	£	20.00 Approx	Penny challenge		TBC	Pizza Pop ups		TBC		£	1,888.14	<p>Check with Sue and Anita</p>	<p>Ludvig Candice</p>
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St Joseph's Catholic Primary School
Parents and Friends Association

Registered Charity No: 1145152

Persimmon homes donate (up to £1000) each month for projects in schools/ the community. Candice suggested applying for a summer party or panto for the children.

Candice to explore

Next meeting TBC