

St. Joseph's Catholic Primary School

Holloway, Malmesbury, Wiltshire, SN16 9BB Tel: 01666 822331; Email: <u>admin@st-josephs-malmesbury.wilts.sch.uk</u> Website: <u>www.st-josephs-malmesbury.wilts.sch.uk</u> Monday 1st February 2021

Dear Parents/Carers,

As we are about to come to the end of term 3, we all need to be kind to ourselves and recognise that in these unusual difficult times we are all doing our best for our families, children and community. We need to take any undue pressure off ourselves and remember that we have done well to keep each other safe and well. Positivity is important in supporting each other as best we can. We remain to do what is right for all our own personal circumstances. Thank you for your continued support, patience and understanding.

We are continually reviewing and improving our blended remote learning provision that all staff have worked tirelessly to provide. We are now in a position to roll out our remote learning on Microsoft TEAMs. Many of you will have had experience of this and if not, like me at the start of Lockdown 1, you will hopefully find this system a consistent, one stop app to find all your child's learning, recorded and live lessons in one place.

Please, please bear with us as we make this transition to using TEAMs. **Day 1 on TEAMs will be Monday 22nd February, first day back after half term.** This will be new for many of you and your children and this is why we are notifying you now, giving you 2 weeks to have a go, familiarise and play with the system before the school starts to use this with you after half term.

We have attached a Parent handbook with instructions and you will be receiving an email on Thursday with your child's password and login to TEAMS. If you have not received this by Friday 5th February you must contact the school office as soon as possible.

From Monday 22nd February please do NOT send work by Dojo any longer. This should **only be used** for its original purpose of communicating messages to teachers in unusual circumstances.

We pray this transition goes as smoothly as possible, please bear with us, as we have tried to give as much notice and information prior to switch over day. We will learn and continue to improve our remote learning together. Also understand that this is new for our staff and please support them as we delve into the world of TEAMS as a community!

May I take this opportunity to also say 'Well done' to ALL our parents/carers for supporting your child's learning. Thank you for your continued support, cooperation, patience and understanding.

Mrs Sue Woods Headteacher

Stay safe, God Bless