



9th July 2018

Dear Parents

St Lawrence class trip to Longleat on Wednesday 5th September 2018

We have organised a trip for St Lawrence class to visit Longleat on Wednesday 5th September. This is an essential part of our topic work being covered in class where we will be learning about predators. It will give the children an opportunity to enjoy a safari to view the wild animals, to learn about predators with a talk by one of the education officers and to handle one or two small creatures.

This trip will be outside school hours. Children should come into school promptly (by the latest 8.50am) and our coach will leave at 9am. It will return to Cross Hayes at approximately 4.30pm. We ask that the children are all suitably dressed in their PE kits. A packed lunch will need to be provided for the day with drinks in suitable containers. May we remind you **not** to send your child with a glass drinking bottle, fizzy drink or yoghurt. Please also note that eating and drinking is not permitted on any of our coaches – this includes sweets and chocolates

We are asking parents for a contribution of **£22.70** to fund the cost of the trip. Whilst the contribution is voluntary, we would point out that the trip would not be viable if not enough funds are raised as we have to pay for the coach and entry fees. **Please do speak to me should you have any questions or difficulties with payment.** Payment can be made by cheque (made payable to St Joseph's Catholic Primary School), cash or BACS. If payment is made by BACS, details are below. Please ensure that the Pay Reference clearly states the trip name and that of the child:

Account Number	02592155
Account Name	WC St Joseph's School
Sort Code	30-91-99
Bank Name	Lloyds Bank
Pay Reference	(Longleat)...(Child's Surname)
Remittance	income@st-josephs-malmesbury.wilts.sch.uk

We are obliged to ask parents to complete and return the attached medical form for each child on the trip; without this your child will not be able to go. Due to changes in our risk assessments for school trips, all documentation (the form below, and medical form) and financial contribution should be received by the school no later than **Monday 23rd July 2018**. **If all three are not returned by this date, your child will not be permitted to go and will be expected to attend school as usual.** If not enough payments are received, the trip may have to be cancelled. Please note that where necessary, there will be only one reminder.

This promises to be a very interesting and exciting day, which we are sure the children will benefit from enormously.

Yours sincerely

Miss Rachel Soper

ST LAWRENCE CLASS TRIP TO LONGLEAT ON WEDNESDAY 5th SEPTEMBER 2018

Name of Child _____

I enclose my voluntary contribution of £_____ cheque OR cash

I have paid £_____ directly by BACS Date of my BACS payment _____

I enclose my child's medical form, duly completed & signed

Signed _____