



10<sup>th</sup> January 2018

Dear Parents

St Francis Class Trip to The Harry Potter Studios on Monday 26<sup>th</sup> February 2018

Further to my letter dated 8<sup>th</sup> November giving parents advanced notice of the exciting trip that we have planned, I am delighted to tell you that the trip is now confirmed. St Francis class will be visiting Warner Bros Harry Potter Studios near Watford on Monday 26<sup>th</sup> February. This will be an essential part of our topic-work being covered in class after half-term where we will be learning about fantasy narratives, atmospheric music, map-reading and changes to material properties, in particular, potions and mixtures. The visit will be an amazing experience and will give the children the opportunity to enjoy a tour of the studios and participate in a lesson about the making of the films.

This trip will be outside school hours – our coach will leave Malmesbury at 8.30am and return at approximately 6.15pm. Children should be dropped at St Aldhelm’s Church, Cross Hayes, no later than 8.25am ready for a **prompt departure**. We ask that the children are all suitably dressed in their **PE kits with long PE tracksuit bottoms, comfortable trainers and a coat**. A packed lunch will need to be provided for the day with drinks in suitable containers. May we remind you **not** to send your child with glass drinking bottles, fizzy drinks or yoghurt. Please also note that eating and drinking is not permitted on any of our coaches. Due to the high cost of souvenir items in the shop at the Studios, we have decided not to visit it. We will have more time exploring, but if parents wish to buy items separately online, they are welcome to do so.

We are asking parents for a contribution of **£33.20** to fund the cost of the trip. Whilst the contribution is voluntary, we would point out that the trip would not be viable if not enough funds are raised as we have to pay for the coach and entry fees. **Please do speak to Mrs Christopher or myself should you have any questions or difficulties with payment.** Payment can be made by cheque (made payable to St Joseph’s Catholic Primary School), cash or BACS. If payment is made by BACS, details are below. Please ensure that the Pay Reference clearly states the trip name and that of the child:

Account Number	02592155
Account Name	WC St Joseph’s School
Sort Code	30-91-99
Bank Name	Lloyds Bank
Pay Reference	(Harry Potter)...(Child’s Surname)
Remittance	income@st-josephs-malmesbury.wilts.sch.uk

We are obliged to ask parents to complete and return the attached medical form for each child on the trip; without this your child will not be able to go. Due to changes in our risk assessments for school trips, all documentation (the form below, and medical form) and financial contribution should be received by the school **no later than Thursday 8<sup>th</sup> February**. **If all three are not returned by this date, your child will not be permitted to go and will be expected to attend school as usual.** If not enough payments are received, the trip may have to be cancelled. Please note that where necessary, there will be only one reminder.

This promises to be a very exciting and interesting day which the children will benefit from enormously.

Yours sincerely

**Mrs Kelly Butt**  
St Francis Class Teacher

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**ST FRANCIS CLASS TRIP TO THE HARRY POTTER STUDIOS, WATFORD, ON MONDAY 26<sup>th</sup> FEBRUARY 2018**

Name of Child \_\_\_\_\_

I enclose my voluntary contribution of £\_\_\_\_\_ cheque/cash (please circle) or I have paid by BACS

I enclose my child’s medical form, duly completed & signed

Signed \_\_\_\_\_